

Pre-Observation Conference

MTTC Summer '07

1001-Module 2, Discussion 2

MTTC Participant: Ellen Zimmerman

Peer Coaching Partner: Shawn Smith

Teacher being mentored: Kathryn Crowell, Speech Teacher

Date of Pre-Conference: June 18, 2007

Ellen's Professional Goals: I want to ask specific questions without influencing the response from my mentee and improve my listening skills.

Peer Coach Questions/Comments:

1. What will you do to put your mentee at ease before beginning your questions?

Basically, how will you connect with her and help gain her trust?

EZ – I plan to give an overview of our goal, to create a lesson plan that will be successful and use technology to improve the process.

2. How will you question her to try to get her vision of the lesson plan?

EZ – I will start off with an open question to allow her to elaborate. Then I will get more specific as I determine what details I need.

3. How will you determine your mentee's comfort level and existing knowledge of technology?

EZ - After the explanation of the lesson plan discussion, I plan to ask what technology methods she has used before. This will give me an idea of where to start.

4. What types of questions will you ask your mentee to determine if there is a technology component to the lesson?

EZ – What the classroom setting will be, what material does she need and has she considered other options.

5. Are there any specific behaviors you would like me to observe during your conference with your mentee that will help you reflect and assess on your coaching style?

EZ – Please observe whether or not I am leaving enough wait time and waiting to consider my responses before I answer or ask a question.

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1001-Module 2, Discussion 2

MTTC Participant: Shawn Smith

Peer Coaching Partner: Ellen Zimmerman

Teacher being mentored: Nikki Martin, PK and ESL teacher

Date of Pre-Conference: June 18, 2007

Shawn's Professional Goals:

- Develop and practice cognitive coaching strategies through the development of effective questioning techniques and relationship-building skills.
- Increase the frequency and understanding of technology integration throughout campus.

Peer Coach Questions/Comments:

1. How will you make your mentee comfortable with the process?
2. How will you determine what phase of the relationship-building process you are in? (i.e. do you know this person, acquaintance, etc.)
3. What will determine that you have reached a comfort level working with the teacher?
4. Have you considered any questions that you may use and what are they?
5. What will you consider a positive outcome of this discussion?
6. Are there any specific behaviors or events you want me to record?