

Student Name: _____

Final Portfolio Criteria Checklist	Consensus Judgment
<p>I. Portfolio includes all required materials:</p> <p>___ Introduction</p> <p>___ Table of contents</p> <p>___ Professional Goals Statement</p> <p>___ Current resume</p> <p>___ Field Experience/Observation</p> <p>___ Captioned Artifacts (10-15 recommended)</p> <p>___ Designation/Rationale of "Best Work"</p> <p>___ Reflective final paper</p>	<p>___ Does not meet minimum standards. One or more items missing. (1)</p> <p>___ Meets minimum standards. All items present with sufficient explanation of navigational directions. (2)</p> <p>___ Exceeds minimum standard. All items present with expanded areas of interest. Complete and accurate navigational directions including descriptions of each of the components. (3)</p> <p>___ Far exceeds minimum standards. Expanded items of interest with a clear depth and breadth of the whole portfolio experience. Precise navigational directions to a complex portfolio. (4)</p>
<p>II. Portfolio organization is meaningful, original, and constructed to facilitate review.</p>	<p>___ Does not meet minimum standards. Errors are so numerous and serious that they interfere with communication and it is difficult to tell what the student is saying. 5-10 links don't work, many dead ends, links not clear, all linear, and numerous spelling errors. Little or no originality is shown in the overall concept. (1)</p> <p>___ Meets minimum standards. There are few major and minor errors but the meaning is still clear. 3-4 links don't work, some links go to dead ends, links are labeled, easy to navigate site, few spelling errors. Sparks of originality are displayed (2)</p> <p>___ Exceeds minimum standard. There are few minor errors but no major errors and the meaning is crystal clear and accurate. A clear percentage of links work, links are clearly labeled, profoundly easy to navigate site, minor spelling errors. The whole portfolio is developed around an original theme. (3)</p> <p>___ Far exceeds minimum standards. There are no errors and the meaning is distinctly clear and precise. Multi-linked pages, all links work, links clearly labeled with explanations, no spelling errors. The portfolio exhibits a high level of originality in its concept and theme. (4)</p>

<p>III. Documentation is complete and consistent.</p>	<p><u> </u> Does not meet minimum standards. Errors in required documentation are numerous and serious in not being completed or consistent as prescribed by the portfolio guidelines. (1)</p> <p><u> </u> Meets minimum standards. There are few major and minor errors in the required documentation as to their completeness and/or consistency. (2)</p> <p><u> </u> Exceeds minimum standards. There are few minor errors but no major errors in the required documentation as to their completeness and/or consistency. (3)</p> <p><u> </u> Far exceeds minimum standards. There are no errors in the required documentation as to their completeness and/or consistency. (4)</p>
<p>IV. Portfolio demonstrates thoughtful, in-depth reflection on processes and products.</p>	<p><u> </u> Does not meet minimum standards. Few captions, mostly descriptive not telling why pieces were included. (1)</p> <p><u> </u> Meets minimum standard. Adequate captions but greater depth of reflection needed. (2)</p> <p><u> </u> Exceeds minimum standards. Good use of captions with greater depth of reflection. (3)</p> <p><u> </u> Far exceeds minimum standard. Excellent captions provide links between experiences and learning theory, thoughtful reflections explain why pieces included. (4)</p>
<p>V. Portfolio includes clearly labeled artifacts, which demonstrate competency in all areas designated for the program.</p> <p>TA Standard VI:</p> <p><u> </u> Digital Graphics/Animation</p>	<p><u> </u> Does not meet minimum standards. Mostly personal information, no coursework artifacts. Artifacts demonstrate an insufficient use of the technology application TEKS. Most artifacts merely decorate and seem random or unrelated. May lack sufficient or meaningful integration with items merely "packaged" together. (1)</p> <p><u> </u> Meets minimum standards. Few examples of coursework, field experience, and interests. Artifacts demonstrate a limited use of the technology application TEKS. Some artifacts may miss some important opportunities to include sufficient and meaningful integration and may be merely "packaged" together. (2)</p> <p><u> </u> Exceeds minimum standard. Many examples of coursework, lessons, related field experiences, and interest. Artifacts demonstrate a limited but sufficient and effective use of the technology application TEKS. The role of most artifacts included serves to communicate. Indicates the capable and sufficient use of the tool's features and capabilities. (3)</p> <p><u> </u> Far exceeds minimum standards. Good examples of coursework, lessons, related field experience, and interests. Artifacts demonstrate an expanded, detailed and sophisticated and integrated use of the technology application TEKS. The role of the artifacts included serves to communicate. Indicates (not necessarily) the use of the majority of the tool's features and capabilities. (4)</p>

<p>TA Standard VIII:</p> <p>____ Web Authoring</p>	<p>____ Does not meet minimum standards. Mostly personal information, no coursework artifacts. Artifacts demonstrate an insufficient use the of technology application TEKS. Most artifacts merely decorate and seem random or unrelated. May lack sufficient or meaningful integration with items merely "packaged" together. (1)</p> <p>____ Meets minimum standards. Few examples of coursework, field experience, and interests. Artifacts demonstrate a limited use of the technology application TEKS. Some artifacts may miss some important opportunities to include sufficient and meaningful integration and may be merely "packaged" together. (2)</p> <p>____ Exceeds minimum standard. Many examples of coursework, lessons, related field experiences, and interest. Artifacts demonstrate a limited but sufficient and effective use of the technology application TEKS. The role of most artifacts included serves to communicate. Indicates the capable and sufficient use of the tool's features and capabilities. (3)</p> <p>____ Far exceeds minimum standards. Good examples of coursework, lessons, related field experience, and interests. Artifacts demonstrate an expanded, detailed and sophisticated and integrated use of the technology application TEKS. The role of the artifacts included serves to communicate. Indicates (not necessarily) the use of the majority of the tool's features and capabilities. (4)</p>
<p>TA Standard VIII:</p> <p>____ Multimedia</p>	<p>____ Does not meet minimum standards. Mostly personal information, no coursework artifacts. Artifacts demonstrate an insufficient use the of technology application TEKS. Most artifacts merely decorate and seem random or unrelated. May lack sufficient or meaningful integration with items merely "packaged" together. (1)</p> <p>____ Meets minimum standards. Few examples of coursework, field experience, and interests. Artifacts demonstrate a limited use of the technology application TEKS. Some artifacts may miss some important opportunities to include sufficient and meaningful integration and may be merely "packaged" together. (2)</p> <p>____ Exceeds minimum standard. Many examples of coursework, lessons, related field experiences, and interest. Artifacts demonstrate a limited but sufficient and effective use of the technology application TEKS. The role of most artifacts included serves to communicate. Indicates the capable and sufficient use of the tool's features and capabilities. (3)</p> <p>____ Far exceeds minimum standards. Good examples of coursework, lessons, related field experience, and interests. Artifacts demonstrate an expanded, detailed and sophisticated and integrated use of the technology application TEKS. The role of the artifacts included serves to communicate. Indicates (not necessarily) the use of the majority of the tool's features and capabilities. (4)</p>

<p>TA Standard IX:</p> <p>____ Desktop Publishing</p>	<p>____ Does not meet minimum standards. Mostly personal information, no coursework artifacts. Artifacts demonstrate an insufficient use the of technology application TEKS. Most artifacts merely decorate and seem random or unrelated. May lack sufficient or meaningful integration with items merely "packaged" together. (1)</p> <p>____ Meets minimum standards. Few examples of coursework, field experience, and interests. Artifacts demonstrate a limited use of the technology application TEKS. Some artifacts may miss some important opportunities to include sufficient and meaningful integration and may be merely "packaged" together. (2)</p> <p>____ Exceeds minimum standard. Many examples of coursework, lessons, related field experiences, and interest. Artifacts demonstrate a limited but sufficient and effective use of the technology application TEKS. The role of most artifacts included serves to communicate. Indicates the capable and sufficient use of the tool's features and capabilities. (3)</p> <p>____ Far exceeds minimum standards. Good examples of coursework, lessons, related field experience, and interests. Artifacts demonstrate an expanded, detailed and sophisticated and integrated use of the technology application TEKS. The role of the artifacts included serves to communicate. Indicates (not necessarily) the use of the majority of the tool's features and capabilities. (4)</p>
<p>TA Standard X:</p> <p>____ Video Technology</p>	<p>____ Does not meet minimum standards. Mostly personal information, no coursework artifacts. Artifacts demonstrate an insufficient use the of technology application TEKS. Most artifacts merely decorate and seem random or unrelated. May lack sufficient or meaningful integration with items merely "packaged" together. (1)</p> <p>____ Meets minimum standards. Few examples of coursework, field experience, and interests. Artifacts demonstrate a limited use of the technology application TEKS. Some artifacts may miss some important opportunities to include sufficient and meaningful integration and may be merely "packaged" together. (2)</p> <p>____ Exceeds minimum standard. Many examples of coursework, lessons, related field experiences, and interest. Artifacts demonstrate a limited but sufficient and effective use of the technology application TEKS. The role of most artifacts included serves to communicate. Indicates the capable and sufficient use of the tool's features and capabilities. (3)</p> <p>____ Far exceeds minimum standards. Good examples of coursework, lessons, related field experience, and interests. Artifacts demonstrate an expanded, detailed and sophisticated and integrated use of the technology application TEKS. The role of the artifacts included serves to communicate. Indicates (not necessarily) the use of the majority of the tool's features and capabilities. (4)</p>

<p>TA Standards I-V:</p> <p>___ TA Standard I</p> <p>___ TA Standard II</p> <p>___ TA Standard III</p> <p>___ TA Standard IV</p> <p>___ TA Standard V</p>	<p>___ Does not meet minimum standards. Mostly personal information, no coursework artifacts. Artifacts demonstrate an insufficient use of the technology application TEKS. Most artifacts merely decorate and seem random or unrelated. May lack sufficient or meaningful integration with items merely "packaged" together. (1)</p> <p>___ Meets minimum standards. Few examples of coursework, field experience, and interests. Artifacts demonstrate a limited use of the technology application TEKS. Some artifacts may miss some important opportunities to include sufficient and meaningful integration and may be merely "packaged" together. (2)</p> <p>___ Exceeds minimum standard. Many examples of coursework, lessons, related field experiences, and interest. Artifacts demonstrate a limited but sufficient and effective use of the technology application TEKS. The role of most artifacts included serves to communicate. Indicates the capable and sufficient use of the tool's features and capabilities. (3)</p> <p>___ Far exceeds minimum standards. Good examples of coursework, lessons, related field experience, and interests. Artifacts demonstrate an expanded, detailed and sophisticated and integrated use of the technology application TEKS. The role of the artifacts included serves to communicate. Indicates (not necessarily) the use of the majority of the tool's features and capabilities. (4)</p>
<p>VI. Portfolio is submitted to the Review Committee in a timely and professional manner.</p> <p>Date _____</p>	<p>___ Does not meet minimum standards. Pass pre-announced due date. No accessible web address given. (1)</p> <p>___ Meets minimum standards. Submitted for review on or before the due date with a web accessible address furnished. (2)</p> <p>___ Exceeds minimum standards. Submitted for review on or before the due date with a web accessible address furnished. An alternative form of the portfolio is supplied. (3)</p> <p>___ Far exceeds minimum standards. Submitted for review on or before the due date with a web accessible address furnished. An alternative form of the portfolio encompassing a variety of platforms is supplied. Site maps are provided of the portfolio. (4)</p>

<p>VII. Portfolio is presented to evaluators in a timely and professional manner.</p> <p>Evaluator</p> <hr/> <p>Evaluator</p> <hr/> <p>Evaluator</p> <hr/>	<p><u> </u> Does not meet minimum standards. Does not present the portfolio or shows every component item by item and does not present an understanding as to their relationship to the standards or the learning. Goes over the time limit. (1)</p> <p><u> </u> Meets minimum standards. Presentation focuses on highlighting the program experience. Presents within time limits set forth. (2)</p> <p><u> </u> Exceeds minimum standards. Presentation focuses in a concise manner on highlighting the program experience. Presents within time limits set forth. (3)</p> <p><u> </u> Far exceeds minimum standards. Presentation focuses on the scope of the program by highlighting key elements of the program experience. Presents within time limits set forth. (4)</p>
<p>Overall Physical Portfolio</p> <p>Evaluator</p> <hr/> <p>Evaluator</p> <hr/> <p>Evaluator</p> <hr/> <p>Date _____</p> <p><input type="checkbox"/> Satisfactory Review</p> <p><input type="checkbox"/> Unsatisfactory Review</p> <p><input type="checkbox"/> Does not meet minimum standards</p> <p><input type="checkbox"/> Meets minimum standards</p> <p><input type="checkbox"/> Exceeds minimum standard</p> <p><input type="checkbox"/> Far exceeds minimum standards</p> <p>Portfolio Score _____</p>	<p><u> </u> Does not meet minimum standards. Must not have a qualifier in any of the criteria with a "Does not meet minimum standards". (Portfolio score - cumulative score of all criteria) Unsatisfactory Review.</p> <p><u> </u> Meets minimum standards. Must have a qualifier in all areas of the criteria with a "Meets minimum standards" or any four criteria above that. (Portfolio score -cumulative score of all criteria) Satisfactory Review.</p> <p><u> </u> Exceeds minimum standard. Must have a qualifier in all areas of the criteria with a "Meets minimum standards" or any eight criteria above that, including at least two "Far exceeds minimum standards" qualifiers. (Portfolio score -cumulative score of all criteria) Satisfactory Review.</p> <p><u> </u> Far exceeds minimum standards. Must have a qualifier in all areas of the criteria with a "Meets minimum standards" or any eleven criteria above that, including at least five "Far exceeds minimum standards" qualifiers. (Portfolio score -cumulative score of all criteria) Satisfactory Review.</p>

Portfolio Coordinator: _____ **Date:** _____

Submitted Date: _____

Resubmission Date: _____